

ALL INDIA INSTITUTE OF MEDICAL SCIENCES, NEW DELHI

OFFICE OF DIRECTOR

F. No. 40-30/2023-Estt.I

08-01-2024

OFFICE MEMORANDUM

Sub: Constitution of various committees related to Procurement reg.

The office of the undersigned daily receives multiple requests for constitution of committees related to procurement matters.

To streamline & systematize the process of constituting such committees, it has been decided to delegate the power to constitute all committees for procurements matters to Addl. Director (Admin) with immediate effect. Henceforth, all files related to constitution of committees for procurement matters / nomination of experts for procurement matters shall be disposed of at the level of Addl. Director (Admin).

 8/1/2024

Prof. M Srinivas
Director

Distribution (with a request to also circulate it to all officials under their control)

1. Dean/s (Academic, Research, Examination)
2. Addl. Director (Admin)
3. Medical Superintendent (AIIMS)
4. Chiefs' of all Centres / Head, NCI Jhajjar
5. Heads' of all Departments
6. Sr. Financial Advisor
7. Deputy Secretary
8. Prof. I/c Computer Facility